



Minutes of the Governing Body Meeting

PATRICIAN COLLEGE OF ARTS AND SCIENCE, Adyar, Chennai

GOVERNING BODY MEETING NOTICE

There will be a meeting of the Governing Body on Friday, 13th October 2023 @ 3 p.m. in the Board Room, C Block. All members are invited to attend the meeting.

AGENDA

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| 1. Prayer | – Bro. John Kennedy Member |
| 2. Welcome & Introductory Remarks | – Bro. George Mangara Community Superior, Chairperson |
| 3. Minutes of Previous Meeting & Approval | – Bro Dr A Stanislaus Secretary |
| 4. Action taken report (ATR) | – Bro Dr A Stanislaus |
| 5. Director & Secretary's Report | – Bro Dr A Stanislaus |
| 6. Principal's Report | – Dr Arokiamary Geetha Doss, Principal |
| 7. Approval of the Recommendations of the / IQAC External Committee and new academic programmes | – Dr. Fatima Vasanth, Academic Director |
| 8. Remarks | – Dr Padmaja TVS Principal Valliammal College for Women University Representative |
| 9. Any other matter with the Permission of Chair | |
| 10. Vote of Thanks | – Dr B Anandapriya Vice Principal |

**MINUTES OF GOVERNING BODY MEETING held on 13th October 2023 @ 3:00 p.m.****Venue: Board Room****Members Present**

1. Bro. George Mangara, Superior, Patrician Community - Chairperson
2. Bro. Dr. A. Stanislaus, Director and Secretary, PCAS - Secretary
3. Bro. Dr. S. Arockiaraj – Vice Provincial, Patrician Community
4. Bro. K. J. Anthony, Principal, St. Patrick's ICSE School
5. Bro. Kennedy, Headmaster, St. Patrick's AIHSS
6. Dr. Fatima Vasanth, Academic Director, PCAS
7. Dr. Arokiamary Geetha Doss, Principal, PCAS
8. Dr. Anandapriya, Vice Principal, PCAS
9. Mrs. Lenora Vievra, Senior Faculty, PCAS
10. Mr. S. Bruno Cruz, Legal Expert
11. Dr. Padmaja TVS, Principal, Valliammal College for Women, University Representative

Apology Received - Bro. Thomas Pushparaj, Principal, SMA**The Agenda was taken - Proceedings****Agenda 1 - Prayer**

The Governing Body Meeting commenced with a prayer by Bro. John Kennedy, Headmaster, St. Patrick's AIHSS

Agenda 2 - Welcome & Introductory Remarks

Bro. George Mangara, Chairperson, Community Superior welcomed the members and gave the Introductory Remarks. He recalled the growth and development of the college within a span of 22 years and appreciated all stakeholders behind the growth.

Agenda 3 - Minutes of Previous Meeting & Approval

The Minutes of the previous meeting held on 26.11.2022 was presented by Bro. Dr. A. Stanislaus, Director & Secretary, PCAS. The minutes was proposed by Bro. John Kennedy, Headmaster, St. Patrick's AIHSS and seconded by Mrs. Lenora Vievra, Senior Faculty, PCAS for approval. The minutes was passed.

Agenda 4- Action Taken Report

The ATR was presented by Bro. Dr. A. Stanislaus and accepted

**Agenda 5 - Director & Secretary's Report**

Bro. Dr. A Stanislaus, Director and Secretary presented for the period October 2022 to October 2023. The report covered the following areas.

- Awards and recognitions received by the College.
- Introduction of new Academic Programs
- Staff recruitment/Termination/Staff resignation/ Retirement and Appointment of Principal & Vice Principal.
- Actual expenses for 2023-2024.
- Staff Welfare/ Learning Resources - Library
- College fees./Scholarship/Fee concessions
- Infrastructure enhancement.
- Observations on Internal audit.
- Way forward.

Clarifications raised by members based on Director & Secretary's Report

- Mr. Bruno Cruz, the Legal Expert, raised concerns about staff resignations. In response, Director cited reasons such as opportunities in government jobs, higher positions, higher salaries, and some individuals' intentions to move back to their native places to settle.

Agenda 6 – Principal's Report

Dr. Arokiamary Geetha Doss, Principal presented the College Report for the period October 2022 to September 2023. The report covered the following areas:

- Admission Status 2023-2024 as on 13/10/2023
- University Examination Results.
- Faculty- Academic participation/ Awards and Recognitions
- Research/MoUs/Programmes Organized/Certificate Courses/Department Awards
- Innovation and Entrepreneurship Eco System



- Extensive activities/SEEDS/ CLUBS /CELLS /UBA/MOU's
- Student Support Services/Student Achievements
- IQAC
- Challenges
- Future Directions.

Members raised queries seeking clarifications on Principal's Report:

- Superior Bro George Mangara sought clarification about the drop-out rate of students in Shift II, to which the Director responded that enrollment in Shift II is low due some students are taking up part-time jobs and the girls facing difficulties in reaching home late because of the Shift II timings.
- In addition, when asked if the credits would be transferable when students move to another institution, the Principal responded that it's not possible as the college is affiliated to the University of Madras.

Agenda 7 - Approval of the Recommendations of the IQAC External Committee and proposal for new academic programmes

Dr Fatima Vasanth, Academic Director presented the minutes of the IQAC External committee meeting held on 11th Aug 2023 @ 3 p.m. The recommendations were accepted by the committee.

Clarifications raised by members based on Academic Director's Report

- Mr. Bruno Cruz enquired about the student diversity, Brother Arockiaraj explained that the college lacks a hostel, resulting in low admission from outstation students. However, the college provides information about nearby hostels to students seeking accommodation.

**Agenda 8 - Remarks by members**

- Dr. Padmaja TVS, Principal of Valliammal College for Women, joined virtually and conveyed her regards and best wishes.
- Mr. Bruno Cruz enquired about the statutory committees in the college. AD detailed all the statutory and non-statutory committees that are in place in the college. She also added that we submit a NIL report status on Ragging and Anti-Sexual Harassment cases.

Agenda – 9 - Any other matter with the permission of Chair

The members appreciated the college management and the staff for the many new initiatives.

Agenda 10 - Vote of Thanks

The meeting came to an end with vote of thanks proposed by Dr. Anandapriya, Vice Principal, PCAS. She expressed gratitude to all the attendees for their presence, presentations, and valuable inputs.